



# Custom Verification (V4) Instructions

## About

This form is required for verification of information filled out on FAFSA identified by Department of Education that may not match records.

## Proof of Identity

### In Person

The student must appear in person at Grayson College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

### Not In Person

If the student is unable to appear in person at Grayson College to verify their identity, the student **must provide to the institution a copy of the unexpired valid government-issued photo identification (ID)** that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport.

## How to Submit:

Sign and return this form with required documents to:

Grayson College Financial Aid Office.

6101 Grayson Drive • Denison TX, 75020-8299

Email: [financialaid@grayson.edu](mailto:financialaid@grayson.edu)

Fax: 903.463.3908



Grayson College Financial Aid  
**Custom Verification (V4)**  
**2026-27**

Return completed and signed form to:  
 Grayson College Office of Financial Aid  
 6101 Grayson Dr. Denison, TX 75020-8299  
 Email: [financialaid@grayson.edu](mailto:financialaid@grayson.edu)  
 Fax: 903.463.3908

\* = Required field

**Student Information**

Student Name\*: \_\_\_\_\_ Email\*: \_\_\_\_\_

Student ID\* \_\_\_\_\_ Phone Number\*: \_\_\_\_\_

Date of Birth (m/d/yyyy)\* \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

**Student Address**

Street Address\*: \_\_\_\_\_

City, State, and Zip Code\* \_\_\_\_\_

**Proof of Identity**

I am supplying proof of identity:                      In Person    Not in Person

**In Person**

The student must appear in person at Grayson College to verify their identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student’s ID.

**Not In Person**

If the student is unable to appear in person at Grayson College to verify their identity, the student **must provide to the institution a copy of the unexpired valid government-issued photo identification (ID)** that was presented to the notary and is acknowledged in the notary statement below, such as, but not limited to, a driver’s license, other state-issued ID, or passport.

## Notary Certificate of Acknowledgment

State of \_\_\_\_\_ City/County of \_\_\_\_\_  
(State) (City/County)

Before me, \_\_\_\_\_, personally appeared,  
(Printed Name of Notary)

\_\_\_\_\_, and provided to me on basis of satisfactory evidence of identification  
(Printed Name of Signer)

\_\_\_\_\_ to be the above named person who signed the forgoing  
(Type of unexpired, government-issued ID provided)  
instrument.

Given under my hand and official seal

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
Day Month Year

\_\_\_\_\_  
Notary Signature

(Official Seal)

My commission expires on \_\_\_\_\_  
Expiration date

## Signatures

Student Printed Name\*: \_\_\_\_\_

**Student Signature\***

\_\_\_\_\_

Date (mm/dd/yyyy)\* \_\_\_\_\_

Each person signing this worksheet certifies that all of the information reported is complete and accurate. If you purposely give false or misleading information on this worksheet you may be fined, sentenced to jail or both. I also acknowledge that I have read and agree to comply with all verification policies as stated by the College. **Failure to submit information by posted deadlines may result in the application being filed as inactive** with no further consideration and no federal aid for the academic year. Student must sign.

## Statement of Non-Discrimination/Equal Opportunity Policy

With respect to the admission and education of students; with respect to the availability of student loans, grants, scholarships, and job opportunities; with respect to the employment and promotion of teaching and non-teaching personnel; and with respect to the student and faculty activities conducted on the premises owned or occupied by the College, Grayson College shall not discriminate either in favor of or against any person on account of race, creed, color, gender, national origin, age, religion, or disability. GC does not discriminate on the basis of sex in the educational programs or activities it operates. Inquiries concerning the application of Title IX and its implementing regulations may be referred to the Title IX Coordinator or to the Office of Civil Rights. The Title IX Coordinator is the Director of Title IX and Student Conduct. 6101 Grayson Drive, Denison, Texas 75020, 903.415.2614. Each person signing this worksheet certifies that all of the information reported is complete