

Academic Advisor Appeal Instructions

About This Agreement

This form must be completed the student's Success Coach.

The student must submit the completed form as part of their Financial Aid Appeal. The information provided on this form will serve a vital role in the Appeals Committee's decision-making process. Completion and submission of this agreement **does not guarantee** the Financial Aid Appeal will be approved. The student will be notified of the Appeals Committee's decision via their Viking student email within 1-2 weeks of submission.

Advisor Instructions

Satisfactory Academic Progress

This student is currently ineligible to receive financial aid for failure to meet Satisfactory Academic Progress (SAP) standards. The following three components are used in determining Financial Aid SAP eligibility:

- Minimum GPA of a 2.0 for all undergraduates.
- 67% completion rate on cumulative attempted courses (institutional and transfer).
- Complete your degree within the 150% timeframe (i.e. an associate degree of 60 credit hours must be completed within 90 credit hours)

Student Requirements

If this appeal is approved, the student is required to:

1. Demonstrate progression towards achieving a degree or certificate from Grayson College. At the end of each semester, the Office of Financial Aid will review the Academic Plan agreement for the possibility and probability of the student graduating within the allotted time frame.
2. Make a term GPA of 2.5
3. Complete 75% of all courses attempted during the term.
4. Only take courses that apply toward the completion of the approved degree audit.
5. If not enrolled, an approved appeal will expire after two semesters.

Completion of this form does not guarantee the Financial Aid appeal will be approved.

How to Submit:

Advisor

Please give a completed and signed copy of this form to the student including their degree audit(s)

Student

Sign and return this form along with your degree audit to:

Grayson College Financial Aid Office.

6101 Grayson Drive • Denison TX, 75020-8299

Email to:

financialaid@grayson.edu

Fax to: 903.463.3908

Please note: Typed signatures will not be accepted. Only electronic or physically signed documents will be accepted.



Grayson College Financial Aid

Academic Advisor Appeal Agreement

To be completed by your Success Coach and submitted with your Financial Aid Appeal

* = required field

Student Information

Student Name*: _____ Email*: _____

Student ID*: _____ Phone Number*: _____

Date of Birth (m/d/yyyy)*: _____ Alternate Phone: _____

Student Address

Street Address*: _____

City, State, and Zip Code* _____

Degree Audit Information

Student Degree Audit Major _____

Degree Audit Year _____ Total Hours in Program _____

Hours Completed _____ Hours Remaining to Complete _____

Is the student certificate seeking? Yes No Is the student degree seeking? Yes No

Has the student been provided with advising regarding the successful completion of degree/certificate requirements? Yes No

Is the student allowed re-enrollment in a special admissions program for the upcoming term? Yes No

Is the student seeking a dual major? Yes No

Comments

Describe your recommendations to the student in regards to academic improvement.

Additional Comments:

Signature

Student Signature*

X _____

Date (mm/dd/yyyy)* _____

Advisor Signature*

X _____

Date (mm/dd/yyyy)* _____

Please fill and sign completed form, and return to :

Grayson College Financial Aid Office.

6101 Grayson Drive • Denison TX, 75020-8299

Email Forms to: financialaid@grayson.edu • Fax forms to: 903.463.3908

Students are REQUIRED to use their GC canvas account or their GC email account for all electronic communication. GC faculty and staff will not reply to student communication that is sent through an email account other than their GC issued email account or canvas account in order to ensure the identity of the student when communicating electronically.