

Office of Financial Aid

Change of Circumstance Separation or Divorce 2021-2022

To reduce income on the FAFSA due to separation or divorce



STUDENT INFORMATION

Student Name:	Student ID:
Student Address:	Student Date of Birth:
City, State, Zip:	Student Email:
Student Phone:	Student Alternate Phone:

DOCUMENTS REQUIRED FOR DIVORCE

- Copies of signed 2019 Federal Tax Return.
- Copies of **ALL** W-2's for tax payers listed on the Tax Return **OR** 2019 Wage & Income statement for parent remaining on FAFSA.
 - o To request your IRS Wage & Income Tax Statement visit www.irs.gov or call 1-800-829-0922
- Copy of final divorce decree **OR** letter from attorney on letterhead.
 - o Divorce decree must include judges signature and date signed

DOCUMENTS REQUIRED FOR SEPERATION

- Copies of **ALL** W2's for tax payers listed on the Tax Return **OR** 2019 Wage & Income statement for parent remaining on FAFSA
 - o To request your IRS Wage & Income Tax Statement visit www.irs.gov or call 1-800-829-0922
- Reference Letter: You must attach a statement from a third party (not a relative or a friend) who can confirm the separation, in their professional capacity on their business letterhead. For example: a pastor, marriage counselor or a landlord can provide such a letter. A notarized letter on your behalf is *not* acceptable evidence.
- Special Documentation: Any documentation requested by the Office of Financial Aid (if applicable).

INDEPENDENT STUDENTS

Spouse's Name:	Spouse's last 4 of SSN:
Date of Marriage:	Date of Separation/Divorce (circle one):

DEPENDENT STUDENTS

Parent 1 Name:	Parent 2/ Step-Parent's Name:
Parent 1 Last 4 of SSN:	Parent 2/ Step-Parent's Last 4 of SSN:
Date of Marriage:	Date of Separation/Divorce (circle one):

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NEW HOUSEHOLD SIZE			
<i>Household members that receive more than 50% of their financial support by you or your parent (if Dependent)</i>	<i>Age</i>	<i>Relationship to you</i>	<i>List college if member is enrolled in 6 credit hours or more</i>
		Self	Grayson College

SIGNATURE		
<p>I understand in applying for a change of circumstance:</p> <ul style="list-style-type: none"> ➤ Additional documentation may be requested. ➤ Process may take 2-3 weeks. ➤ Incomplete requests will not be processed. <p>By signing this form, I agree to provide information that will verify the accuracy of my situation. If I purposely give false or misleading information, I understand I will be referred to the Department of Education Inspector General. If I purposely give false or misleading information in order to qualify for Title IV funds, I understand I may be fined \$20,000, sent to prison or both.</p>		
Student Printed Name:	Student Signature:	Date:

FINANCIAL AID OFFICE USE ONLY			
COA: 4.5 / 9 / 12	EFC:	Awards:	Unmet Need:
SAP: Good / AP / Warn / Susp.	Independent / Dependent	Docs Complete: Y / N	Approved: Y / N
Letter Sent:	FAO:	Date:	

Send forms to: Grayson College Financial Aid Office • 6101 Grayson Drive, Denison, TX 75020-8299
 Email forms to: financialaid@grayson.edu • Fax forms to: 903.463.3908

Students are **REQUIRED** to use their GC canvas account or their GC email account for all electronic communication. GC faculty and staff will not reply to student communication that is sent through an email account other than their GC issued email account or canvas account in order to ensure the identity of the student when communicating electronically.