



Change of Circumstance, Loss of Parent or Spouse Instructions

About

Request for change of circumstances review due to loss of parent or spouse listed on an already submitted FAFSA.

Review the required documentation, complete the form, and submit both the form and required documents to Grayson College Office of Financial Aid.

I understand when applying for a change of circumstance:

- Additional documentation may be requested.
- Processing may take 2-3 weeks.
- Incomplete requests will not be processed.

By signing this form, you agree to provide information that will verify the accuracy of your situation. If you purposely give false or misleading information, you will be referred to the Department of Education Inspector General. If you purposely give false or misleading information in order to qualify for Title IV funds, you may be fined \$20,000, sent to prison, or both.

Required Documentation

Dependent Student

- Copy of Death Certificate for Parent(s)
- Copies of **all** 2024 W-2(s) for taxpayers listed on the Tax Return, **or** 2024 IRS Wage and Income Tax Statement for surviving parent or deceased parent.

Independent Student

- Copy of Death Certificate for spouse.
- Copies of **all** 2024 W-2(s) for taxpayers listed on the Tax Return, **or** 2024 IRS Wage and Income Tax Statement for student or deceased spouse.

To request your IRS Wage & Income Tax Statement visit www.irs.gov or call 1-800-829-0922

How to Submit:

Return completed and signed form along with required documents to:

Grayson College Office of Financial Aid
6101 Grayson Drive • Denison TX, 75020-8299

Email: financialaid@grayson.edu
Fax: 903.463.3908



Grayson College Financial Aid

Change of Circumstance Loss of Parent or Spouse 2026-2027

Return completed form to :
Grayson College Office of Financial Aid
6101 Grayson Drive Denison TX, 75020-8299
Email Forms to: financialaid@grayson.edu
Fax forms to: 903.463.3908

* = Required field

Student Information

Student Name*: _____ Email*: _____
Student ID* _____ Phone Number*: _____
Date of Birth (m/d/yyyy)* _____ Alternate Phone: _____

Student Address

Street Address*: _____
City, State, and Zip Code* _____

Family Information

What is the relationship of the deceased family member listed on FAFSA?

Parent or Step-parent Spouse

Full name of deceased family member: _____

Required Documentation

- Copy of Death Certificate.
- Copies of **all** 2024 W-2(s) for taxpayers listed on the tax return, **or** 2024 IRS Wage and Income Tax Statements for taxpayers listed on the tax return.

Signature

Printed Name*: _____

Student Signature* _____ Date (mm/dd/yyyy)* _____

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Statement of Non-Discrimination/Equal Opportunity Policy

With respect to the admission and education of students; with respect to the availability of student loans, grants, scholarships, and job opportunities; with respect to the employment and promotion of teaching and non-teaching personnel; and with respect to the student and faculty activities conducted on the premises owned or occupied by the College, Grayson College shall not discriminate either in favor of or against any person on account of race, creed, color, gender, national origin, age, religion, or disability. GC does not discriminate on the basis of sex in the educational programs or activities it operates. Inquiries concerning the application of Title IX and its implementing regulations may be referred to the Title IX Coordinator or to the Office of Civil Rights. The Title IX Coordinator is the Director of Title IX and Student Conduct. 6101 Grayson Drive, Denison, Texas 75020, 903.415.2614