

## **Grayson College Student Life & Development Donation Form**

The Form is for any club or organization seeking a donation of goods, services or fiscal means from any entity. This form must be completed by the Club/Organization Advisor and the person making a donation before submitting to the Office of Student Life and Development for approval. A receipt can/will be issued from the Grayson College Foundation for approved donations.

### **To Be Completed By the Donor**

Donor (First and Last Name):

Business Name:

Address:

City, State, Zip:

Work Phone:

Mobile Phone:

Email Address:

Donation Type: (check one)      Monetary      Goods/Services

Description of Donation Type:

Donation Amount/Market Value:

Donor Signature:

Date:

### **To Be Completed By the Club/Organization Advisor**

Name of Club/Organization:

How donation will be used:

Advisor Signature:

Date:

### **For Use only by Student Life and Development and Grayson College Foundation**

Student Life & Development:

Date:

Foundation:

Date: