

# Grayson College Student Organization Risk Management Statement

All events sponsored by \_\_\_\_\_, or any event our organization is associated with, including off-campus events, must be in compliance as stated below. All organizational members must observe the risk management guidelines of Grayson College.

## **ALCOHOL/ILLEGAL DRUGS**

No member of \_\_\_\_\_ shall take part in acts that are illegal and/or abusive as it relates to alcohol and drugs and/or activities that violate policies of Grayson College. If any member is found participating in such acts, we, the members, agree to promptly report said acts to the Dean of Student Affairs.

The possession, use and/or consumption of alcoholic beverages, during any organization event, any event that an observer would associate with the College, or in any situation sponsored or endorsed by the organization, must be in compliance with any and all applicable laws, policies and regulations of the state, county, city and Grayson College. The unlawful possession, sale and/or use of any illegal drugs or controlled substances at any organization sponsored event, or at any event that an observer would associate with the organization, is strictly prohibited. The organization shall not use or condone the use of alcoholic beverages/illegal drugs as part of their membership intake recruitment or education programs.

## **HAZING**

No member of \_\_\_\_\_ shall take part in hazing activities. If any member is found participating in such acts, we, the members, agree to promptly report said acts to the Dean of Student Affairs.

Hazing activities are defined as (but not limited to): Any action taken, or situation created, intentionally, whether on or off organization premises or during organization functions, to produce mental or physical discomfort, embarrassment, harassment or ridicule. Our organization will abide by the Grayson College discipline for hazing as stated in the Grayson College Student Handbook.

## **SEXUAL HARASSMENT/ABUSE DISCRIMINATION**

The act of sexual harassment/abuse discrimination, in any form, is strictly prohibited by members of \_\_\_\_\_. No member shall take part in activities deemed sexual harassment and/or abuse discrimination. If any member is found participating in such acts, we, the members, agree to promptly report said acts to the Dean of Student Affairs.

The organization will not tolerate or condone any form of abusive or discriminatory behavior on the part of its members, whether physical, mental or emotional in respect to sex, race, ethnicity, physical or emotional handicap, age, marital status or sexual orientation. This includes any actions not limited to sexual assault, verbal harassment or deemed demeaning to all.

Any members who witness, are subjected to, or are informed about of incidents of discrimination, sexual harassment and/or related retaliation involving faculty, staff or students should contact

Dr. Molly Harris  
Dean of Student Affairs  
6101 Grayson Drive  
Student Success Building  
Denison, TX 75020  
harrism@grayson.edu  
903.463.8714

### **FIRE AND LIFE SAFETY**

We, the members of \_\_\_\_\_, shall strictly abide by all rules, regulations, policies, and/or procedures of Grayson College as it relates to the fire and life safety, to ensure our members, officers, event organizers and advisors take the necessary precaution to fulfill this obligation for the well-being of all present at our events. All organizational activities and events shall adhere to state, local and College fire and health codes and standards. Our organization will post emergency numbers for fire, police and ambulance near common telephones. Evacuation routes will be reviewed during event planning or posted near residential sleeping areas. The illegal possession and/or use of firearms or explosive devices of any kind within the confines of organizational owned or College owned property is forbidden without the express written permission of the Dean of Student Affairs.

### **GENERAL HEALTH AND SAFETY**

We, the members of \_\_\_\_\_, shall strictly abide by all rules, regulations, policies, and/or procedures of Grayson College as it relates to the general health and safety, to ensure our members, officers, event organizers, and advisors take the necessary precaution to fulfill this obligation for the wellbeing of all present at our events. All activities planned in conjunction with the organization shall take into account the health and safety of all participants. Planning of projects and activities will include evaluating appropriate personal safety equipment (ear plugs, eye protection, gloves, etc.), training (use of tools and equipment) and supervision. All equipment to be used in conjunction with said activities will be in good working condition and will be used in a safe manner.

### **TRANSPORTATION**

We, the members of \_\_\_\_\_, shall strictly obey all applicable motor vehicle laws and rules of Grayson as it relates to transportation. Anyone who is responsible for driving students must be a registered driver with the Office of Human Resources. Operators will ensure that vehicles are not overloaded and are driven in a safe manner. Rental vehicles shall be operated in accordance with rental contracts. Students are never permitted to ride in the personal vehicles of Grayson College employees and may only travel with employees in Grayson College vehicles or rental vehicles for College-related purposes.

## **FINANCIAL**

We, the members of \_\_\_\_\_, shall strictly abide by all rules, regulations, policies, and/or procedures of Grayson College as it relates to contractual and financial issues. No organization may enter into a contract or financial agreement using the specific name of Grayson College. This includes, but is not limited to, such agreements as leases, contracts, hold harmless agreements, liability releases, account agreements, purchase orders and hotel or banquet contracts.

## **PERSONAL PROPERTY**

We, the members of \_\_\_\_\_, shall strictly abide by all rules, regulations, policies, and/or procedures of Grayson College as it relates to the utilization of personal property. Use of personal property for organization activities shall be strictly voluntary and the sole responsibility of the owner. The organization shall not assume liability for personal property used in conjunction with organization activities, nor for any damages resulting from said use.

## **ACCESSIBILITY**

We, the advisor(s) of \_\_\_\_\_, shall abide by applicable requirements of federal and state law regarding persons with disabilities for providing reasonable accommodations to address the needs of students with disabilities, including access to the activities of the student organization.

## **ADVISOR RESPONSIBILITY**

We, the advisor(s) of \_\_\_\_\_, shall act in a manner that ensures the organization is accountable and responsible in their preparation for each activity and/or event organized or planned.

Advisors serving on behalf of the College will do so in accordance with the rules and procedures of Grayson College, including but not limited to risk management. Advisors shall adhere to the provisions of this and all applicable policies when engaging in organization related activities. Advisors shall recognize the appropriate authority of elected or appointed officers of the organization and work with the officers to adhere to all applicable local, state and college policies and regulations.

## **RISK MANAGEMENT EDUCATION**

We, the members of \_\_\_\_\_, shall strictly abide by all rules, regulations, policies, and/or procedures of Grayson College as it relates to risk management to ensure our members, officers, event organizers and advisors take the necessary precaution to fulfill this obligation for the well-being of all present at our events. All reasonable efforts will be made to ensure each member shall be instructed annually on the risk management procedures outlined in this statement. All organizational leaders will attend risk management training. Organizers of events will reasonably inform guests (including non-members, alumni, advisors and visiting members) of applicable procedures.

## Signature of Acknowledgement

Compliance with risk management places a high value on the dignity and worth of a human being. We, the members of \_\_\_\_\_, will abide by the elements of the risk management program as outlined in this document. We hereby affirm our commitment to abide by this statement and recognize that noncompliance has no place in the membership program of our organization.

### Approved:

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Student Leader Signature

Position

Date

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Student Leader Signature

Position

Date

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Contact Advisor

Date

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Co-Advisor

Date

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Student Life and Development Director

Date

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Dean of Student Affairs

Date