

College Success Council Meeting Minutes for February 13, 2019

Attended: Dr. Regina Organ, Barbara Malone, Brandi Furr, Dr. Chase Machen, Dr. Debbie Smarr, Brad Bankhead, Dr. Dava Washburn, Casey Ticknor, Amanda Howell, Dr. Molly Harris, Logan Maxwell, and Cynthia Taylor (Support)

Absent: Dr. Kim Williams and Dr. McMillen,

Approval of Minutes from January 30, 2019 Meeting: The minutes of January 30, 2019 were approved with corrections - a motion for approval was given by Dr. Smarr, and a second by Dr. Harris

Grayson Application Status: Brandi shared there are a couple of things that she is working with IT on. Grayson Application is on schedule.

Scholastic Standards:

- **Policy Update-** Brandi indicated we need to come up with what we want to change. Brandi is in agreement with using standardized language. Dr. Washburn indicated that we need to send out a letter to the students that will be affected by the policy. A tentative date for the letter would be after spring grades are entered. Also, Brandi will send out general information on the policy to all students beginning Fall 2019.
- **Standardized Academic Plan:** Students will be referred to their Success Coach for help to develop their Academic Plan.
- **Technical Updates:** No updates are given
- **Data Analysis:** Dr. Smarr mentioned, she would have the data analysis for the next meeting.

Brandi will work with Amanda and Barbara on the language to make sure it matches up to Financial Aid.

Dr. Organ asked that the updates be run through Dr. Washburn.

Dr. Harris will check on whether this needs to go to the Board for approval.

Will bring back to the next meeting.

Occupational Skills Awards Update: No updates are given

Proposal for Credit for Foreign Courses: Brandi shared a copy of the proposal at the last meeting and asked everyone to please review. A motion to approve with a minor change was given by Dr. Harris and second by Dr. Washburn. Brandi will send the information to be updated in the catalog.

Electronic Delivery of Transcripts: Brandi shared we are partnering with National Clearinghouse on the implementation of electronic delivery of our transcript request.

Texas Pathways Institute – Session Proposal Discussion: Dr. Washburn shared that Texas Pathways would be held in San Antonio on April 24th – 26th. The theme is “Ensure Students are Learning.” We need to decide who will be attending. Dr. Washburn has not received the pre-work but will send out once we receive it. They are asking for session proposals.

Will bring back to the next meeting.

Other:

- Amanda shared a copy to the Free Application for Federal Student Aid (FAFSA) Submissions by High School.
- Amanda shared a copy of a proposed Satisfactory Academic Progress (SAP) Policy. Amanda mentioned that SAP must include developmental courses per the Department of Education (DOE). *The proposed policy will be brought to G8 for discussion.*
- **Winter Minimester Term:** There was a discussion on the numbering of the Winter Minimester Term (3-week/5-week) and how to distinguish between the two sessions.
- **Transfer Hours:** There was a discussion on the limit on hours transferred to ensure SACSCOC compliance. *Dr. Machen recommended that the discussion is brought to G8 for consideration.*