

College Success Council Meeting Minutes for September 18, 2019

Attended: Dr. Regina Organ, Joanna Barnes, Dr. Jeremy McMillen, Barbara Malone, Brandi Furr, Dr. Chase Machen, Dr. Debbie Smarr, Brad Bankhead, Dr. Dava Washburn, Dr. Molly Harris, Casey Ticknor, Amanda Howell and Cynthia Taylor (Support)

Absent: Logan Maxwell

Guest: Rondie Escamilla

Approval of Minutes from September 18, 2019 Meeting: The minutes of September 18, 2019 were approved with corrections - a motion for approval was given by Dr. Molly Harris and a second by Barbara Malone.

Communication Plan Updated: Brandi shared that the Communication Plan Committee did not meet this week, but will be meeting later this week.

There was a discussion on the need for different campaigns for Dual Credit/Veterans. Currently, communication steps are manual, and the plan is to get automated. Joanna shared their communication flow for all Health Sciences. Joanna will share the Health Sciences Communication Plan with the Communication Plan Committee.

Next Step: Launch the email campaign this week.

Will carry over to the next meeting.

SACSCOC Reaffirmation: Dr. Smarr shared the following:

- Continuous Improvement (Quantitative Feedback) - The SACSCOC Steering Committee is meeting today, and moving right along.
- QEP Topic – Brad Bankhead has volunteered to chair this.

Will carry over to the next meeting.

Classroom Resource Project Update: Dr. McMillen shared a phone conference call with Follett is set for Tuesday, September 17th. The discussion is to determine the best way to get books to the student before the first day of class. (All Access)

Dr. Organ shared that at the Fall Registration Debriefing Meeting, there were not a large number of complaints about the bookstore.

ATD Leader College: Dr. Smarr shared a Leader College of Distinction Application Worksheet handout. The application is due on September 27th. Dr. Smarr gave an overview of the data for the three metrics.

- **College-Level Math and English Completion:** Increased the completion of college-level math courses by 17% points from 12% in Fall 2015 to 30% in Fall 2018.

- **College Level Credits Completed with a C or better:** Increased the completion of college-level credits with a grade of a C or better by 9% from 66% Fall 2015 to 75% Fall 2018.
- **Completion of a Credential with 4 Years:** Increased the graduation rate by 4% from 20% for the Fall 2011 cohort to 24% Fall 2014 cohort.

Dr. Smarr said the next step is to do the narrative for the data analysis piece, and get a written letter from Dr. McMillen

Leah Meyer Austin Award: Dr. Smarr shared a copy of the Checklist for Submission for the Leah Meyer Austin Award. The application is due on October 22nd. Dr. Smarr shared that we were invited to apply for the award. She also stated the narrative needed would mostly be covered in our Annual Reflections Report. Dr. Smarr mentioned that she would get it filled out and send out to the group for feedback.

Dr. Smarr will need letters of support from community partners and the governing board. Dr. McMillen mentioned he would write a letter for multiple superintendents to sign.

Texas Pathways Institute Attendees: Dr. Washburn mentioned we were asked to do a Pre-Institute in the morning on the 6th. A group will be going down early. The Texas Pathways Institute is November 6-8th.

Dr. Washburn shared the seven attendees who be staying in the host hotel. (Dr. McMillen, Dr. Washburn, Dr. Organ, Dr. Smarr, Dr. Machen, Brandi, and Casey). Dr. Washburn asked to please let her know if you will not be attending. Also, please let her know if you have anyone you would like to attend. Dr. Washburn will send a list to Dr. Organ and Dr. McMillen.

Update on Perkins Reporting Categories:

- Perkins Update: Dr. Machen shared that we have received our notification of funding, and Dr. Washburn hopes to have more information after the meeting she is attending this week.

Other:

- Dr. McMillen has been meeting with our area superintendents about our proposed Academic Calendar, and have had several schools that do not want to change spring break due to the Houston Livestock Show.
- Dr. McMillen gave an update on the Follett Conversion.
- Brad gave an update on the South Campus, including their Community Cares cabinet. Currently, about 1/3 of the food has been used. They have several clubs/organizations that would like to provide a month's worth of food. Also, SC has a new Courtesy Officer in the mornings.