

President's Advisory Council May 29, 2013

Present: Dr. Jeremy McMillen, Brent Archer, Giles Brown, Shelle Cassell, Paula Cavender, Jan Crumpton, Steve Davis, Brandy Fair, Jeanie Hardin, Jake McBee, Gary Paikowski, Debbie Smarr, Tony Stanzo

TAACCCT Grant Opportunity

Jan Crumpton reported on an opportunity to submit a \$2 million grant from Trade Adjustment Assistance Community College and Career Training to work with workers displaced by business outsourcing and other causes. The grant creates 'stackable credentials' that encourages students to move through a degree track of CE to CERT to AAS to BAAS. Tarrant County College won a similar grant about 18 months ago and their model might work for Grayson College. Jan has invited a representative from TCC to visit campus and share their findings. The grant does not require matching dollars, but must show sustainability after the grant funds are used. Skills Development Fund grants can count toward sustainability. Members envisioned the South Campus as a possible site for headquarters, and the grant project as a way to build the South Campus programs. Jan reports that the chances of winning the grant are high, as no single college awards have been made in Texas yet. The deadline for a consortium grant is July, but a single college submission deadline is June 18.

In a related discussion, Jeanie Hardin asked about adhering to the process for securing grants. It was noted that a process is outlined in the approved *Grant Manual*, and offices need to follow the manual to ensure the college's interest in and ability to respond/sustain grant projects.

Star Award Nominations

Dr. McMillen requested nominations for this award, as well as other awards that will bring the college state and/or national recognition. The Star Award requires three years of data, which is not available for the college's newer initiatives. Jeanie Hardin expressed an interest in submitting the Hispanic Initiative and Steve Davis suggested the Welding Rodeo, if enough data is available.

Learning Frameworks

Members discussed at length the parameters to be used in requiring Learning Frameworks. It was agreed that those students who are currently required to enroll (like probationary students and some developmental students) will continue to be required to take the course. It was also agreed that beginning in Fall 2013 all first time in college students who are pursuing an AAT or AS degree will be required to enroll in Learning Frameworks. Dual credit students (after HS graduation) and those who are transferring in 15 or fewer credit hours will be considered first time in college. Students will be required to take the course during their first semester at Grayson. Data will be collected and focus groups conducted during this Fall 2013 pilot study to

assist in the decision on continuing the requirement into Fall 2014 and with the new core curriculum.

ACTIONS:

- 1) Debbie Smarr and Casey Ticknor will form a group to define the computer programming process that will be used for the new requirement (how to use holds, handling of dropped classes, etc.)
- 2) Jeanie Hardin and Steve Davis will investigate the practice of automatically declaring dual credit students as General Studies majors.

CLARA Nominations for 2013-14

Dr. McMillen asked for names of employees who would be interested in attending the CLARA class for 2013-14. Brandy Fair and Jake McBee expressed interest. Dr. McMillen welcomed additional nominations and encouraged members to ask for interested colleagues.

Catalog Update

Gary Paikowski reported that the 2013-14 General Catalog was being hyperlinked and would be posted on the college website as a pdf and flipbook. He reminded members that the Catalog is no longer mass printed, but was available in print format through a third party vendor, Lulu. Shelle Cassell volunteered to place an order through Lulu for departments wanting the print version. Members are to tell her how many copies are needed. Dr. McMillen asked about the process for presenting the final Catalog to the Board for approval. Members said that the Board approves various policies that are contained in the Catalog, but they have never been asked to approve the General Catalog document.

Budget (Draft) Update

Giles Brown shared a draft budget along with some highlights:

- Health insurance and Pension estimates will change as information is available from the state
- Tax roll values will be updated when that calculation is available from the county
- The budget assumes that enrollment will be flat
- Positions are budgeted at 100%
- \$1.1 million of new programs and services are included
- Step increase for all personnel on salary schedules; 1.36% (the average step) for all other employees
- Dr. McMillen reviewed the “enhanced” request list noting that the proposed investments indicate that the college is moving toward being more data driven; supportive of the South Campus expansion, student success initiatives (like Learning Frameworks), and support services

- Board retreat will be held June 25; budget will be finalized after the Tax Rolls are in and able to set a tax rate.

Discussion of the draft budget:

- Dr. McMillen asked about the group's priority for adding new athletic programs. Most were in favor of having athletics, but couldn't prioritize their value for the new expense.
- The enhanced budget includes several new positions. It will be a challenge to find workspaces for each. Many of the positions will be advertised now to be in place for the new budget year. All position announcements will carry the disclosure that the position isn't funded until the budget is approved by the Board.

Announcement and Reminders

- Campus Connect v4 went live. Gary Paikowski announced that CCv4 was now available for students, and was receiving favorable feedback. It was noted that a glitch in allowing transcript requests is being fixed.
- Vice President Student Services search – 52 or 53 applications have been received and reviewed by the committee. The top 10 candidates will have a preliminary Skype interview next week (week of June 3-7). The committee anticipates campus interviews for the top few candidates.
- Paula Cavender recognized the outstanding effort of Donna McKinney and the Testing Center for providing more than 200 THEA Quick Tests to area high school sophomores and juniors. The tests were conducted on the Main and South Campuses for students from S & S, Van Alstyne, Whitewright, Tom Bean and Leonard.

NEXT MEETING – 8:30 a.m. June 19, 2013