

President's Advisory Council February 13, 2013

Present: Dr. Jeremy McMillen, Giles Brown, Shelle Cassell, Paula Cavender, Jan Crumpton, Steve Davis, Brandy Fair, Jeanie Hardin, Gary Hensler, Donna King, Andy MacPherson, Barbara Malone, Jake McBee, Gary Paikowski, Debbie Smarr, Tony Stanzo, Kim Teel

Maxient Presentation

Andy MacPherson provided an overview for the new Maxient software used to report and follow incidents and behavior concerns. He said that all employees will have access to make reports in the program, and that student access may be added in the future. The report allows supporting documents, including photos and videos, to be uploaded. Completed forms will be automatically sent to Campus Police and Counseling for action and/or referral. He noted that it was important for the reports to contain factual details of an incident, and asked that the writer refrain from inserting opinions or diagnoses in the narrative. Members were reminded that Estudios would still be used for academic purposes and that Maxient would be used to report behavior concerns. He reported that Estudios, POISE and Maxient softwares work well together. Maxient will be easily accessible through the college's website (exact location to be determined). Members asked that a system be devised to acknowledge receipt of the report.

Certified Rosters and Grayson Email

Gary Hensler told members that the deadline for faculty and adjunct faculty to submit certified rosters was not being met, which causes many ripple effects. To simplify communications, he requested that faculty be required to use Grayson email.

Graduation Regalia and Cords

Gary asked for guidance on which organizations should be recognized with sashes or cords on regalia. The desire is to honor students' academic achievements. It was agreed that national and/or international organizations that have academic criteria for membership be allowed to wear color-coded cords or sashes. There was some discussion on who pays for the unique regalia. Gary Hensler will confirm whether it is the college or organization (or student). Members agreed that the program and regalia recognition was sufficient; there is no need to add the club honors to the name announcement at the ceremony.

Dr. McMillen briefly discussed the process for selecting the commencement speaker.

LERN Institute

Jan Crumpton announced that the CWL has joined LERN and she plans to attend the April 23-25 Institute to gain insight on ways to transition programs from continuing education to credit. She encouraged a representative from the credit side of the college to participate in LERN communications. Jan is the contact person for Grayson College. Jake McBee offered help with setting up continuing education courses in Blackboard.

DOC Grant Collaboration with Choctaw Nation

Jan Crumpton reported that she has been in communication with representatives of the Choctaw Nation who are interested in a partnership for a large Department of Commerce grant. She said the grant ranges from \$100,000 to \$3 million. She asked for ideas on potential new programs to be considered. Suggestions included gaming certifications and/or the opportunity to support current training efforts underway by the Choctaw Nation. A decision needs to be made by mid-March to meet the grant deadline.

New CE programs in Legal Studies and CHL

Jan Crumpton announced a new online program in Legal Studies was being introduced through a new company partnership. She said the program offered different types of legal studies such as paralegal, nurse consultant, personal injury, etc., and that local law offices were interested in using these courses to meet the on-going continuing education requirements of their employees. Programs cost between \$575 and \$1200. The company will handle registration and advertising (co-branding with GC). The revenue split will be 80/20. The first course is scheduled to begin March 11.

With the increased interest in Concealed Handgun Licenses, the CWL will begin offering monthly training sessions. She has an agreement with an individual to teach the courses for \$99, plus the cost of the license (25% of the registration fee will be paid to the college). Classes may be taught at the South and/or the Main Campus, with the gun-range portion held on his Van Alstyne gun range. Giles asked that she confirm that his insurance coverage will include our students on his property. The first class will meet March 2.

MSSC Certification

Jan Crumpton explained a new Manufacturing Standards Skills Certification (MSSC) exam that will be available through CWL. MSSC is an industry standard credential that is recognized by local industries. The first test will be administered to students from Denison and Sherman High School, and will act as a feeder to the Industrial Maintenance Technician program. Jan will work with Debbie Smarr to complete the SACS approval process for new certifications.

A related discussion on certifying or acknowledging CE experiences and coursework as a college credential ensued. It was suggested that we look at transcripts to see who has CE experience with GC that could lead to an award or credential. Some felt this was possible, but would take some modifications in POISE to capture the CE data fields accurately.

CWL Advisory Board Member Nomination

Jan Crumpton invited a professor from a credit program to serve on the CWL Advisory Board. This relationship would be helpful as CWL offers continuing education programs that can be transitioned into credit programs. Jeanie Hardin and Steve Davis will make a recommendation.

SSBTN

Consultant Dr. Cooper will be on campus next week (Feb. 18 and 19) to visit with a broad cross-section of faculty to discuss SSBTN and CCSSE data. Jeanie Hardin will notify those involved in each session. PAC members looked at the CCSSE data, particularly the actionable items that were identified as high impact with low cost. Dr. McMillen encouraged members to look at implementing the ideas as appropriate. The four primary categories of actionable items include: 1) strengthen classroom engagement, 2) integrate student support services into learning experiences, 3) focus institutional policies on creating the conditions for learning, and 4) expand professional development focused on engaging students. He also noted that the high impact / high cost items would need to be detailed and prioritized for budget planning. Members are to provide feedback to Executive Council members, especially on online tutoring, mandating Learning Frameworks, and mandatory advising at 30 and 60 credits.

Announcements:

- Enrollment goals – Jeanie Hardin will propose to the Executive Council enrollment targets for the Summer 1, Summer 2 and Fall semesters. Once goals are agreed upon, departments will work together to enhance success.
- Professional Development Day is March 1 – Classes will not meet that day (faculty should be informing students now). All faculty are required to attend the full day of sessions. Adjunct professors are encouraged to attend. High traffic offices will remain open with supervisors working with employees to provide coverage. The morning session is appropriate for all personnel. The breakout sessions will be repeated, which will allow offices to alternate personnel who attend. Giles will review the topics and determine which would be applicable for maintenance personnel.
- Countywide Spelling Bee – Kim Teel announced that five students would be vying for the county title today at 1:00 p.m.
- South Campus Tech Center Ground Breaking will be at 2:30 p.m. Monday, February 25. The regular monthly meeting of the Board of Trustees will be held that afternoon at the South Campus.

NEXT MEETING – 8:30 a.m. February 27, 2013