

To: Giles Brown
Regina Organ
Dava Washburn

Gary Paikowski
Randy Truxal
Debbie Smarr

Mary Linder
Jeremy McMillen

EXECUTIVE COUNCIL MEETING
Board Room 100D
2pm on March 2, 2016

Meeting Minutes

Present:

Dr. Jeremy McMillen
Mr. Giles Brown
Mr. Gary Paikowski
Dr. Regina Organ
Dr. Dava Washburn
Mr. Randy Truxal
Dr. Chase Machen
Dr. Debbie Smarr

Dr. Kim Williams
Mr. Steve Davis
Mrs. Joanna Barnes
Mrs. Djuna Forrester
Dr. Molly Harris
Ms. Mary Linder
Mr. Leon Deutsch

Guest: Dana Taylor, HR Director

Informational Items:

1. Dean Leon Deutsch proposed a Faculty Development Procedure. After some discussion, it was decided that the topic would return to EC during a future meeting. For now, the focus will be on implementing this with full-time employees only with consideration of extending the requirement to adjunct instructors. Dana Taylor, HR Director, will add the requirement to job descriptions.
2. Dana Taylor, HR Director proved an overview of the new HR back office system, GreenShades/GreenEmployee. GC will begin paying out of the system in April. PTO balances will be uploaded the last week of March. Employees are asked to wait until April to make changes to direct deposit information. The system will go live April 1st.
3. Vice President Gary Paikowski shared that CAMS went live last Friday. The project is under budget because the data has been so clean. The online scholarship app is available as is single-sign-on and single-page sign-on with access to all systems.
4. Dr. Debbie Smarr requested a clean list of employees for the Great Colleges to Work for Survey. Dr. McMillen said the results of the survey will be used to make institutional decisions, so a strong response rate is necessary.
5. Dr. McMillen shared the CCCSE Report.
6. Vice President Giles Brown provided an update on the Campus Carry Task Force stating small groups were conducting research on a number of areas. The group is on track to submit its report to Dr. McMillen in October.

7. Grant Updates

- a. Rand Grant
- b. North Texas Wine Grape Cultivar and Rootstock Evaluation
- c. NSF/ATE
- d. Skills Development Funds
- e. Parallel Pathways
- f. Adult Basic Education/AEL- The Desk Audit was clean. Auditors will be on campus beginning
- g. T-STEM- Dr. Chase will oversee this grant.
- h. SSS- Has 120 students in the program now.
- i. Smith Foundation Grant- Randy Truxal
- j. Veterans- Two open positions in the office
 - i. College for Heroes
 - ii. Veterans Center for Excellence

Old Business: None

New Business:

1. Dr. McMillen discussed Success Points evaluation over time. Some areas where there has been growth should begin to level out.
2. It was decided that EC would meet on the 1st and 3rd Wednesdays of each month at 8:30am or 9:30am.
3. Randy Truxal moved to fill the position of Data Entry Clerk. Upon a second by Dr. Regina Organ, the motion carried.