

To: Giles Brown  
Regina Organ  
Dava Washburn

Gary Paikowski  
Randy Truxal  
Debbie Smarr

Mary Linder  
Jeremy McMillen

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**EXECUTIVE COUNCIL MEETING**  
**Board Room 100D**  
**1:15pm on March 16, 2016**

**Meeting Minutes**

*Present:*

Dr. Jeremy McMillen  
Mr. Giles Brown  
Mr. Gary Paikowski  
Dr. Regina Organ  
Dr. Dava Washburn  
Mr. Randy Truxal  
Dr. Chase Machen  
Dr. Debbie Smarr  
Dr. Kim Williams

Mr. Steve Davis  
Mrs. Joanna Barnes  
Mrs. Djuna Forrester  
Dr. Molly Harris  
Ms. Mary Linder

*Absent:*

Mr. Leon Deutsch

**Departmental Presentations:**

1. Logan Maxwell, Mathematics Department Chair
2. Mary Yetta McKelva, Literature and Language Department Chair
3. Dwayne Barber, Career and Human Services Department Chairs
4. Alan McAdams, Advanced Manufacturing Department Chair

**Informational Items:**

1. Technology - Remote Sign In Options, Gary Paikowski- tabled
2. Strategic Planning Goals and Objectives for 2016-2017, Dr. Debbie Smarr- Dates and planning units have been created.
3. Program Cost Analysis for Foundation, Randy Truxal- The national average to raise \$1 is \$.25. No donated funds go toward the cost of running the foundation.
4. Southeastern Transfer Event, Dr. Jeremy McMillen- This event occurs at the same time as the Board meeting. It was decided that the Southeastern President would be invited to the Board Work Session.
5. Grant Updates
  - a. Rand Grant
  - b. North Texas Wine Grape Cultivar and Rootstock Evaluation
  - c. NSF/ATE
  - d. Skills Development Funds
  - e. Parallel Pathways
  - f. Adult Basic Education/AEL- Dr. McMillen reported the audit currently being done is going well.

- g. T-STEM- The decision was made to re-apply for the program.
- h. SSS
- i. Smith Foundation Grant
- j. Veterans
  - i. College for Heroes
  - ii. Veterans Center for Excellence
- k. The Strengthening Families grant has been submitted.

**Old Business:** None

**New Business:**

1. Consideration of changing times for Snack Bar hours on Friday, Giles Brown- A request was made to move snack bar hours to 11:30am-1pm on Fridays. Upon a motion by Giles Brown and a second by Randy Truxal, the motion carried.
2. Core Curriculum Update, Dr. Chase Machen- To relieve some of Debbie Smarr's workload, the Core Curriculum Committee has been moved to instruction.
3. Block Scheduling Response Letter, Dr. Regina Organ- A draft response was reviewed. Dr. McMillen will sign before submitting.