

To Giles Brown
Jeanie Hardin
Regina Organ

Gary Paikowski
Randy Truxal
Debbie Smarr

Carla Fanning
Shelle Cassell
Jeremy McMillen

EXECUTIVE COUNCIL MEETING

Board Room 100D

8:30 a.m., Wednesday, January 7, 2015

Minutes

Present:

Dr. Jeremy McMillen
Dr. Regina Organ
Ms. Shelle Cassell
Mr. Gary Paikowski
Mr. Steve Davis
Mr. Randy Truxal
Mr. Giles Brown
Dr. Debbie Smarr
Ms. Carla Fanning
Dr. Tony Stanzo

Absent:

Dr. Kim Teel

Visitors:

Ms. Thersea Barnett
Dr. Brandy Fair

1. Policy Drug Update:

Dr. Organ will review the Student Housing Handbook for wording on room searches and drug dog policy

Dr. Organ and Theresa will ask Andy MacPherson and Human Resources to review the Athletic Handbook and Student Handbook (room searches, authorities, drug dog policy)

Follow up on any and all drug policies for all programs.

2. Honors College Proposal:

Dr. Brandy Fair presented proposed changes to the GC Honors Program (please see attached handout from Dr. Fair for specifics).

Highlighted changes:

1. Change GPA requirements to 3.0 for admission/graduation

2. Change the Service Requirement to be included in the actual Honor Courses (not where students must document and Honors Coordinator must maintain and verify)
3. Scholarship Award Among Changes: FT Student - \$1000.00 and PT Student: \$500.00
4. Addition Honors College Council
5. Honors Priority Registration (make a special event on the first day of registration)

Action/Recommendations:

1. Dr. Fair will give a list of Honors College members list to Dr.Smarr to look at success rates for these students.
2. Dr.Fair will meet with Randy Truxal to discuss potential changes to the scholarship dollar amounts.

3. Replacement of Asst Director of Fiscal Services

Giles Brown reported that Mrs. Dianna Crissman had submitted her letter of resignation. Giles Brown made the motion and it was seconded by Dr. Organ to begin paperwork to replace this position. The motion passed unanimously.

4. 2015-2016 Academic Calendar

Dr. Organ presented the 2015-2016 Academic Calendar. If approved, the calendar will go before the Board of Trustees during their January 2015 meeting.

Giles Brown and Carla Fanning made and seconded the motion to approve the academic calendar. Motion passed unanimously.

5. Production Dates for 2015-2016 Schedule of Classes

Dr. Organ distributed the production dates for the 2015-2016 Schedule of Classes.

6. FT Counselor for SBDC

Grant funded position

Dr.Organ provided job description of Business Adviser and stated it was a grant funded position. Dr. McMillen suggested that GC may want to revise qualifications to state that a Masters Degree is preferred. Giles Brown made the motion to approve the full time counselor position, and Randy Truxal seconded the motion. The motion passed unanimously.

7. Curriculum Committee

Action/Recommendation:

1. Deans will meet with Director of Fiscal Services prior to all CC meetings to discuss potential fee changes.

8. THECB Compliance Report

Dr. Organ distributed the notice from the 12.23.14 Compliance Report notice from the THECB in addition to the FAQs. Mr. Paikowski will complete the report and submit to the appropriate agencies.

Giles Brown will follow up with Donna King and Wanda Huff about required student worker information.

9. Signage

Gary Paikowski provided a historical perspective on past policy and enforcement. Shelle Cassel provided the College's Aesthetics/Professional Environment Policy. Digital signage is available for community members to publicize different activities. Dr. McMillen will appoint committee and the policy will be emailed to GC People.

Additional Information:

Dr. McMillen announced that Pam Hurley is resigning at the end of the month. There is no recommendation at this point and a future email may be sent out at a later date.

Dava is working on a Master Calendar (to include ERP, Canvas, Strategic Planning, etc) Initial Discussion with CAMS occurred on Tuesday, January 6, 2014, and progress is being made (multiple data meetings with Casey have been scheduled and/or will be scheduled).

Strategic Planning Update

Board Retreat Date: February 4, 2015

SP Update Report to be sent to College community

AtD Data has been finalized and approved. Dr. Smarr will present finalized data and will share with EC.