

To: Giles Brown  
Dr. Regina Organ  
Dr. Dava Washburn

Gary Paikowski  
Randy Truxal  
Dr. Debbie Smarr

Dr. Brad Weart  
Dr. Jeremy McMillen

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**EXECUTIVE COUNCIL MEETING**  
**Board Room 100D**  
**9am February 1, 2017**

**Meeting Minutes**

Dr. Jeremy McMillen  
Dr. Regina Organ- *Absent*  
Dr. Dava Washburn  
Mr. Giles Brown  
Mr. Gary Paikowski  
Mr. Randy Truxal  
Dr. Chase Machen  
Dr. Kim Williams

Dr. Debbie Smarr  
Mrs. Joanna Barnes  
Mr. Steve Davis  
Mr. Leon Deutsch  
Mrs. Djuna Forrester- *Absent*  
Mrs. Amy Evans  
Dr. Brad Weart  
Dr. Molly Harris

**Old Business:**

None

**New Business:**

1. Learning Day- Dean Deutsch provided an overview of the tentative plans for Learning Day. If anyone is interested in presenting a session, they need to notify Dean Deutsch in 2 weeks.
2. HVAC Units- Vice President Brown shared a new challenge with the HVAC unit. Facilities staff have been asked to survey the condition of the system-- 58 heating units throughout the system are not safe to run due to carbon monoxide danger. We'll replace half of the units this year and half next year. A budget request will be made to hire a new person to assist with maintenance for preventative care. Success Center/Math Hub, Maintenance area, Health Sciences, and CWL will be affected. James Popplewell has agreed to assist with the project and provide consultation.
3. Campus Carry Recommendations- A copy of the recommendations is included as part of the minutes.
  - a. Recommendation 1- Need sign outside the room when formal meeting is held. Could be expanded to employee disciplinary meetings as well. Financial aid appeals meetings should also be considered.
  - b. Recommendation 2- Must have signs posted; cannot ban firearms from practices.
  - c. Recommendation 3- We may not have the authority to ban from a leased space.
  - d. Recommendation 4-

- e. Recommendation 5- Should an employee's firearm accidentally discharge, the employee may be fired.
  - f. Recommendation 6- Why aren't science labs, welding labs, new distillery, etc. not included in the ban?
  - g. Recommendation 7- Students must be 21 to legally carry. Perhaps checking out a safe would be better than providing them in every room.
  - h. Recommendation 8- It may be that an existing law prohibits firearms from police academy training; further research needs to be done.
  - i. Further research needs to be done in all contracts we have (GED Testing, example) to see if any conflicts exist.
  - j. Further research is needed for areas where alcohol is served.
  - k. Develop a standing committee to address changes, concerns, etc.
4. Departmental Scholarships- Clarity is needed on the source(s) of scholarship funds. It is unclear what comes from Foundation and what comes from the institution. Dr. Washburn wants to have a better understanding of all scholarships (institutional and Foundation) before proposing a budget for 2017-2018. Giles says the funding sources must be considered. Randy shared a tighter timeline for the awarding and acceptance of scholarships. Amy suggested awarding all scholarship prior to the conclusion of the spring term to encourage retention. Dr. Washburn will bring information back to the next EC.
  5. Out-of-Town Travel- It is important to know when individuals/groups are travelling outside of Texas and Oklahoma. This will be reported to the Board via the President's Note and/or a report each month.
  6. Participation in ATD Gallup Alumni Survey- Dr. Debbie Smarr provided some additional information regarding the study. She believes there is no extraordinary time cost to participate in the study, but we would need to purchase a package to view the results. Data could support accreditation outcomes. Further input should be sent to Dr. Jeremy McMillen by tomorrow.
  7. Permission to fill position of Financial Aid Counselor- Giles Brown moved to fill the position. Upon a second by Dr. Dava Washburn, the motion carried.
  8. Permission to fill position of Assistant Network Director but with some different job responsibilities (additional CAMS person)- CAMS user guides suggest having an employee to provide support to users on campus. Additionally, the new person would assist with state reporting. The new position title is forthcoming. Giles Brown moved to approve the position. Upon a second by Randy Truxal, the motion carried.
  9. Dr. Dava Washburn submitted a proposal to turn the part-time AEL Career Navigator to full-time position in order to use funds this year.

*Added Items:*

1. Follett needs to close this Thursday at noon and be closed all day Friday to complete inventory. Basic supplies will be available at GC Perks.
2. Dual Credit tuition—two issues need to be researched: (1) integrity with Free/Reduced Lunch Waivers and tuition waivers; and (2) cost of dual credit to the student.

3. Community Garden- There is an active group seeking to develop a vineyard co-op; there is a possibility of having a community garden on that site as well. Jean Sorenson is interested and perhaps the science club. Dr. Brad Weart will ask Dr. Parsons if the club is interested.

**Informational Items:**

1. Employee Scholarship Update- Dr. Harris shared that six employees received the Employee Transfer Scholarship for the Fall 2016 term. While the release of the funds was late, steps are in place to streamline the process for greater efficiency. Additionally, the application will be placed online so employees can apply throughout the year.
2. Grant Updates- NSF-ATE grant is still in process. We have submitted the additional documents that were requested. We believe the grant submitted through DDA and SEDCO will be received.
3. Loan Default Rate- A group is meeting this afternoon to dive into the data. Our rate is on a steady incline back to where we were 3 years ago. There is some discussion on loan default rate vs. loan repayment rate.

**Informational Items:**

None

**Interim Votes**

None

## Members of Campus Carry Policy Working Group

### Chair

Mr. Giles Brown

Vice President for Business Services

### Members

Mr. Dwayne Barber

Career and Human Services Chair/Professor

Mr. Danny Cazzelle

Director of Facilities Maintenance

Dr. Richard Davis

English Professor

Mr. Michael Dill

Biology Professor

Ms. Amy Evans

Director of Marketing and Public Information

Dr. Wade Graves

Business & Computer Technology Professor

Dr. Molly Harris

Assistant to the President

Ms. Mary Linder

Government Professor

Dr. Chase Machen

Dean of Academic Studies

Chief Andrew MacPherson

Director of Public Safety

Ms. Barbara Malone

Director of Counseling Services

Mr. Mike McBrayer

Athletic Director and Head Softball Coach

Dr. Regina Organ

Vice President of Student Services

Ms. Cindy Perez

Executive Assistant to Director of Resource Development

Mr. Brandon Poteet

EMS/Paramedic Professor

Ms. Wendy Renfro

Director of Dental Assisting

Dr. Jean Sorensen

English Professor

Mr. Brandon Robinson

Student – Phi Theta Kappa

Ms. Rebecca Jones

Student – Student Government

Ms. Rebecca Gillespie

Student – Phi Theta Kappa

### Support

Ms. Darlene Brown

Executive Assistant to VP for Business Services

## **Recommended Actions on Campus Carry From the Campus Carry Policy Working Group to the President**

The Campus Carry Policy Group received input from students, employees and the community. The input was consolidated into thirty proposals that the group discussed. The group discussed each proposal and as a group recommends the following nine recommended actions. The decision to recommend or not recommend a proposal was made by a very clear majority of the group in each case.

Each recommended action is shown below, along with a rationale for its adoption:

**Recommended Action 1:** No firearms should be permitted at formal disciplinary hearings, except those firearms carried by licensed peace officers. Attendees at disciplinary hearings may be subject to screening by the Grayson College Campus Police Department.

Rationale: Emotions in disciplinary hearings often reach a level where rational thought and action is impaired. Additionally, college employees that must conduct such hearings should be assured that firearms are not present in order to make a completely unbiased determination of the facts and future actions.

**Recommended Action 2:** Concealed handguns should not be allowed at competitive sporting events.

Rationale: Emotions at competitive sporting events often reach a level where rational thought and action is impaired. Additionally, state law currently generally prohibits the carrying of handguns “on the premises where a high school, collegiate, or professional sporting event or interscholastic event is taking place.”

**Recommended Action 3:** Concealed handguns should not be allowed in the Baptist Student Ministry building.

Rationale: The director of the Baptist Student Ministry requested that handguns be prohibited from the building. The Campus Carry Policy Working Group determined that this facility meets the provisions of state law that allows concealed handguns to be prohibited in “a church, synagogue, or other established place of religious worship.”

**Recommended Action 4:** Grayson College should make information available to students regarding compliance with the law, as well as expectations of all handgun license holders, as part of the institution’s emergency procedures. Any changes in the law and its impact on the campus community should also be communicated.

Rationale: Clear communications on this subject are essential to mutual understanding and compliance. This is particularly true for handgun license holders, whose actions during an active shooter event could either enhance safety or add to danger.

**Recommended Action 5:** Grayson College should publish notice to all concerned that it is the responsibility of a concealed handgun license holder to properly handle and secure all concealed handguns, making clear that the college is not responsible for the accidental discharge of firearms.

Rationale: This represents an additional communication to concealed handgun license holders of their responsibilities and should help clarify expectations for the college and the license holders.

**Recommended Action 6:** Concealed carry should not be allowed in the fitness center workout facility because of safety concerns. Provisions should be made for the concealed handgun license holders to secure their handgun in a locked container, such as a safe or locker.

Rationale: The nature of a workout increases the danger of a handgun not being secure or becoming visible.

**Recommended Action 7:** Concealed handgun license holders should be allowed to carry their handguns in the college's dorm. The college should provide a small safe for each dorm resident to use and require license holders to store their handguns there when they are not carrying the weapon in accordance with the law.

Rationale: To prohibit a concealed handgun license holder from carrying a handgun in the dorm has the effect of preventing that license holder from enjoying the right to carry on campus. However, there are times that a dorm resident will not be able to secure and conceal the weapon. For those cases, the handgun should be secured in a safe. In order to protect the privacy of the license holder, a safe should be provided to each dorm resident. A resident that is not a license holder may use their safe to secure other valuables.

**Recommended Action 8:** In the event that a concealed handgun license holder's roommate is uncomfortable with living in a room with a handgun present, then that roommate should be allowed to transfer to another room.

Rationale: The Campus Carry Policy Working Group recognizes that some people are very uncomfortable in the presence of firearms and recommends that the college accommodate their feelings.

**Recommended Action 9:** An instructor in the Regional Police Academy should have the right to prohibit concealed handguns from exercises that the instructor reasonably determines may be dangerous. An example would be a drill in which participants fire weapons using simulated ammunition.

Rationale: It is standard practice for instructors to control all the weapons and ammunition in such drills in the interest of safety. The Campus Carry Policy Working Group is aware of an instance in which a participant in such a drill accidentally brought a service weapon into the drill, resulting in a fatality.

Note: State law prohibits the concealed carry of handguns in polling places or in the secure areas of the Campus Police Department. Given that provision in state law, the Campus Carry Policy Working Group did not recommend any action regarding these areas.