

## REGULAR BOARD MEETING

The State of Texas    )(

Grayson County Junior College District

County of Grayson    )(

At 6:48 p.m. on the twenty-second day of October 2013 the following members were present for the regular session of the Board of Trustees of the Grayson County Junior College District, held in the Administrative Services Building Boardroom on the College campus, Denison, Texas:

Bill McFatridge	- President
Ruby Jo Williams	- Secretary
Dr. Debbie Barnes-Plyler	- Member
Dr. Mack Broiles	- Member
Jackie Butler	- Member
Ronnie Cole	- Member

Vice President Ralph Jones was absent.

Other College staff members present were: Dr. Jeremy McMillen, President; Giles Brown, Vice President of Business Services; Regina Organ, Vice President of Student Services; Gary Paikowski, Vice President of Information Technology; Lorie Lefevers, Faculty President; Shelle Cassell, Marketing and Public Information Director; and Linda Blount, Executive Assistant to the President.

President McFatridge called the regular meeting to order. He welcomed Government Professor/PTK Advisor Mary Linder, History Professor Chase Machen, Dean of Academic Instruction Tony Stanzo and Dr. Debbie Smarr, Director of Planning, Research, Assessment and Accrediation, to the meeting.

The minutes of the September 16, 2013 regular meeting were unanimously approved upon a motion by Mr. Cole and a second by Dr. Barnes-Plyler.

Dr. McMillen explained that Bruce Stidham, Grayson County Tax Assessor, has received an offer from the City of Denison for the purchase of 25 struck off properties. Upon a motion by Dr. Broiles and a second from Mrs. Williams, the Board unanimously accepted the offer for these properties to get them back on the tax rolls.

Dr. McMillen presented two policies governing the rental of college facilities. CAN(Legal) requires Board approval of the fees for the Viking Dorm room rates for 2013-14 at \$650 for double occupancy and \$500 for triple occupancy. There is also a \$75 deposit and a \$100 application fee. GF(Local) uses a two tier set of charges. The first tier charges only for janitorial and other support services. That tier is available for local school districts, local governments, charity and fund-raising organizations, and civic and service groups. The second tier adds rent to the charges. It applies to all others, including churches, political parties, business, and individuals. For those that pay rent, there is a three hour minimum charge. The hourly rent for the gym is \$50 and the hourly rent for other facilities is \$30. There is a \$250 deposit and an hourly clean-up fee (\$25 for business days and \$35 for weekends and holidays). Dr. Barnes-Plyler moved approval of rental of facilities as presented and Mr. Cole seconded. The motion was unanimously approved.

Dr. McMillen presented FMA(Local) and FJ(Local) correcting the position of dean of students title to the Vice President of Student Services and FLD(Local) making changes in student complaints process. Dr. Barnes-Plyler moved to approve the changes to local policies with Mrs. Butler's recommendation to amend FLD(Local) Level Two to read: "If the outcome of Level One does not satisfy the student, he or she may, within 15 business days, appeal to the appropriate Vice President for a referral to the Grievance Appeal Committee." Mrs. Williams seconded and the motion was unanimously approved.

Dr. McMillen presented the final recommendation, submitted by the committee chaired by Chase Machen and Dwayne Barber, of the new Core Curriculum as it applies to transfer oriented Associate degrees. The Texas Higher Education Coordinating Board rules require all colleges to update their 42-hour core curriculum to address the current and future demands on student knowledge and skills by Fall 2014. Mrs. Butler made a motion to approve the core curriculum as presented. Dr. Broiles seconded and the motion was unanimously approved.

Dr. McMillen presented a resolution for the college's 399 votes to be cast to elect candidates to serve as members on the Grayson Central Appraisal District Board of Directors. The Texas Property Tax Code Section 6.03(k) states "the governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit to the chief appraiser before December 15". Mr. Cole moved to cast 200 votes for Tom Akins, 100 votes for Charlie Williams, and 99 votes for Al Zorillo. Dr. Barnes-Plyler seconded the motion and members voted unanimously to cast these votes.

Dr. Smarr reported on our Quality Enhancement plan Report – Got Math?

Dr. McMillen presented the 2012-13 Affordability and Access report as required by policy AFA(Legal) and BI(Legal) and Education Code 51.4031.

Dr. McMillen reported on retention as a key measure of student success in our strategic plan. He provided information and remarked that the goal for 2016 is to improve student retention by 20% increase in fall-to-fall.

Giles Brown presented the business office report and the quarterly investment report. Upon a motion by Dr. Broiles and a second by Mrs. Butler, members unanimously approved the business office and quarterly investment reports.

Dr. McMillen's report to the Board is attached and made part of these minutes.

Dr. McMillen reported that a letter of retirement was received from Linda Blount, Executive Assistant to the President. Dr. Broiles moved that the letter of retirement be accepted with regret, and Dr. Barnes-Plyler seconded. The motion carried unanimously.

Dr. McMillen reported on the employment of Charise Meeks – LVN Professor.

At 8:37 p.m. President McFatrige announced that the Board would conduct a closed session under the Texas Government Code, Section 551.074, for the purpose of discussing personnel matters.

The meeting reconvened into open session at 9:30 p.m.

There being no further business, the meeting adjourned at 9:31 p.m.

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Secretary

APPROVED AND ADOPTED:

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President, Board of Trustees