

Office of Financial Aid
Financial Aid Suspension Appeal 2020-2021



| STUDENT INFORMATION | |
|---------------------|--------------------------|
| Student Name: | Student ID: |
| Student Address: | Student Date of Birth: |
| City, State, Zip: | Student Email: |
| Student Phone: | Student Alternate Phone: |

| REASON FOR SUSPENSION (Check all that apply) | |
|--|--|
| <input type="checkbox"/> Cumulative GPA fell below a 2.0. <input type="checkbox"/> My cumulative pace (cumulative earned hours divided by cumulative attempted hours) fell below 67%. <input type="checkbox"/> I have reached 150% max timeframe of program. | |
| Term you are applying for: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer | What is your current major? |
| What major/program are you pursuing? | Are you submitting a change of major? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Does the program/major you're entering require acceptance? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes have you been accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No |

| REQUIRED DOCUMENTS |
|---|
| <input type="checkbox"/> A typed letter to the Grayson College Appeals committee that answers the following questions: a Why did you fail to meet Satisfactory Academic Progress? (*see back page) b What mitigating circumstances (*see back page) did you have that made it difficult to maintain Satisfactory Academic Progress? Explain any Fs and/or Ws on your transcript, any major changes, and any degrees you have earned, but have changed your degree plan. c What has changed to improve the mitigating circumstance? <input type="checkbox"/> Documentation supporting your claims for the mitigating circumstance(s) some examples are: a Death Certificates or obituaries clearly stating the relationship of immediate family member between the student and the deceased. b Medical discharge forms or a doctor's note on letterhead with a wet signature, clearly stating the dates in which the student was evaluated and/or diagnosed. c A letter from a professional (attorneys, religious advisors, teachers, counselors, etc.) on letterhead with a wet signature, clearly stating the student's mitigating circumstances and appropriate dates. <input type="checkbox"/> Meet with a Success Coach to have a degree audit completed and the Academic Plan/Probation form completed and return to the Financial Aid Office. |

| SIGNATURE | | |
|---|--------------------|-------|
| By signing this document I certify the explanation, documentation, and information I have provided is true and correct. I understand it may take up to 45 days from the time I submit my appeal to receive a decision. | | |
| Student Printed Name: | Student Signature: | Date: |

| Financial Aid Office Use Only | | | |
|-------------------------------|--------------------------------|----------------------|---|
| SAP: Good / AP / Warn / Susp. | Mitigating Circumstance: Y / N | Documentation: Y / N | VA Benefits Only: Y / N |
| Cum GPA: | Cum Pace: | Max Timeframe: | <input type="checkbox"/> Comments <input type="checkbox"/> Notes <input type="checkbox"/> Holds |
| Term GPA: | Term Pace: | Date Letter Sent: | FAO: |

GLOSSARY

SAP: Satisfactory Academic Progress requires a cumulative GPA of 2.0 or higher, a Pace of at least 67% or higher, and cumulative attempted program hours have to be less than 150% of the published program length.

Financial Aid Good Standing: Maintaining a cumulative GPA of 2.0 or higher, a Pace of at least 67% or higher, and cumulative attempted program hours have to be less than 150% of the published program length.

Financial Aid Warning: A status assigned to a student who fails to maintain SAP. The student is permitted to receive Financial Aid for one additional semester. If by the end of the warning semester the student still does not meet SAP, the student status will change to Financial Aid Suspension.

Financial Aid Suspension: A status assigned to a student who has failed to meet the requirements of Satisfactory Academic Progress. Cumulative GPA is less than 2.0, pace is less than 67%, and attempted cumulative hours exceed 150% of the published program length. Students who fail to meet the terms of their Academic Plan will be placed back on suspension.

Academic Plan: A status assigned to a student who successfully appeals Financial Aid Suspension and is approved. Students who are placed on an Academic Plan must maintain a 2.5 semester/term GPA and 75% completion rate during the semester/term until they regain eligibility or they complete their degree/certificate program.

GPA: A measure of a student's academic achievement at an institution, calculated by dividing the total number of credits or hours. Students must maintain a cumulative GPA of a 2.0 or higher.

Pace: The total number of hours the student has successfully completed/earned divided by the number of hours the student has attempted.

Maximum Timeframe: Cumulative attempted hours cannot exceed 150% of the published length of the program. Ex: total number of credits to receive a General studies degree is 60 credits; you cannot exceed 90 credits ($60 \times 150\% = 90$).

Appeal: A process for a student who fails to maintain SAP to petition the school for a reconsideration of eligibility to receive Federal Title IV funds, State funds, exemptions and other financial aid funds.

Mitigating Circumstances: Unusual circumstances beyond the student's control. Listed below are situations that may or may not be included.

Mitigating Circumstances MAY include:

- Death of an immediate family member
- Injury*
- Illness or severe medical condition*
- Other special or extenuating circumstances

*of the student or immediate family member

Appropriate documentation is required to validate all mitigating circumstances

Mitigating Circumstances MAY NOT include:

- Student did not like the instructor or had a conflict with the instructor
- Student did not understand college and was not ready or mature enough
- Death or illness of a friend or relative not in the immediate family
- Withdrew or stopped attending to avoid a bad grade
- Student states: Nobody told me that would affect me
- A change in a student's work schedule

Approved Appeal: Student will be placed on an Academic Plan and will have to meet terms of plan as stated in approval letter.

Denied Appeal: Student will not be eligible to receive Federal Aid, State Aid, and some institutional scholarships.

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