

Office of Financial Aid
 Student Request for Change of Circumstance
 Loss of Income 2020-2021



STUDENT INFORMATION	
Student Name:	Student ID:
Student Address:	Student Date of Birth:
City, State, Zip:	Student Email:
Student Phone:	Student Alternate Phone:

Please note that according to the Department of Education, mitigating circumstances **DO NOT** include:

- Reduction of income based on bankruptcy.
- Tuition paid for elementary/secondary private school.
- Reduction of income due to loss of overtime pay.
- Families with reductions processed in 2019-2020 that grossly underestimated 2018 income.
- Medical expenses other than those claimed as a deduction on your 2018 tax returns.
- Unusual expenses related to personal living and consumer item expenses.

Name of person(s) with loss of income:

Loss of Income is Reflected during 1/1/20 to Present
 Documents Required

- Letter stating the last date of employment from previous employer(s) for person with a loss.
- Statement of Benefits from TWC regarding unemployment benefits for person with a loss.
- Two most recent pay check stubs for new or reduced employment.
- Copy of signed 2018 Tax Return **OR** a signed and dated Non-Filing Statement.
- Copies of **ALL** 2018 W2's for tax payers listed on the tax return **OR** 2018 Wage & Income Statement for person with loss of income.
- Completed 2020-2021 FAFSA based on 2018 Annual Year income on file at GC.

Loss of Income Occured Between 1/1/2019-12/31/2019
 Documents Required

- Copy of signed 2019 Tax Return
- Completed 2020-2021 FAFSA based on 2018 Annual Year income on file at GC.

