

# Grayson County College 2002-2003 Financial Aid Application Guide and Instructions

*To be considered for Financial Aid the following general eligibility must be met:*

- 1) *Admitted and enrolled in a degree or certificate program.*
- 2) *Admissions must have a copy of your high school transcript, GED, Wonderlic Scores and college transcript(s) before your Financial Aid will be complete.*
- 3) *Enrolled in at least 6 hours for most Financial Aid programs.*
- 4) *Maintain Satisfactory Academic Progress.*
- 5) *Be either a U.S. citizen or eligible non-citizen.*
- 6) *Registered with Selective Service if you are male.*
- 7) *Not owe a refund on a Federal grant or be in default on a Federal educational loan.*

***Before your application for Federal Assistance can be processed by the Office of Financial Aid you must submit the following forms to the GCC Office of Financial Aid:***

- Complete and mail (to Federal Student Aid Programs) the Free Application for Federal Student Aid (FAFSA) OR you may apply over the internet at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) . GCC's school code, to be used in Step Six, is 003570. Submit your Student Aid Report (Blue Sheets) to the Office of Financial Aid if you *did not* list GCC.
- Grayson County College Application for Financial Aid (attached).
- Approximately 30% of applicants are selected for review in a process called verification. **If your Student Aid Report is selected for verification, we must have:**
  - **A signed copy of your 2001 Federal Tax Return (and parents' if applicable).**
  - **Verification Worksheet (available in the Office of Financial Aid).**
- Any documentation requested by the Office of Financial Aid to verify the information you report.

***Additional Information:***

- Approximately 2-4 weeks after receiving the above applications (including the FAFSA results), the Office of Financial Aid will send you an award letter detailing your eligibility for Federal, State and GCC aid. You may also access your registration and account status using Campus Connect. You may access Campus Connect through GCC's website at [www.grayson.edu](http://www.grayson.edu).
- To ensure availability of funding all of the above items must be completed by **June 1, for Fall, - October 1, for Spring and April 1, for Summer.**
- GCC students must maintain a 2.0 cumulative grade point average and may receive aid for only the first 97 hours of college credit. In addition, you may only receive aid for the first 30 developmental hours taken.

**GRAYSON COUNTY COLLEGE  
SATISFACTORY PROGRESS  
EFFECTIVE 12/12/94 (Revised 10/05/2000)**

Students who receive federal and /or state funds administered by the Grayson County College Office of Financial Aid must continually demonstrate satisfactory progress in order to remain eligible to receive financial aid.

**SATISFACTORY PROGRESS**

*At Grayson County College there are three standards for satisfactory progress:*

- 1. Cumulative Grade Point average (GPA) ;      2. Successful Completion of Courses;      3. Time frame.*

*All the standards must be met for satisfactory progress to be maintained.*

*If a student is applying for federal assistance Satisfactory Progress will be analyzed and determined even for periods of enrollment that federal assistance was not received.*

**1. GRADE POINT AVERAGE:** Students enrolled in college-level course work must maintain a cumulative GPA of at least 2.0. Grades of A, B, C, D, and F contribute toward the cumulative GPA. Grades of P, S, and I do not. Developmental courses do not produce a GPA. Students who are enrolled solely in developmental classes will not receive Title IV assistance. Federal regulations allow students to enroll in classes in their degree plan with a limited amount of developmental course work. However, students cannot receive Title IV assistance for more than 30 semester hours of developmental classes. Students who do not have a Grayson County College academic history (first time college enrollment or incoming transfer students) will be assumed to be making satisfactory progress at the time of first enrollment at Grayson County College. Students who have 60 credit hours or more, which includes transfer hours and hours earned at Grayson County College, must have a cumulative GPA of 2.0 or will be considered on automatic suspension.

**2. COMPLETION OF COURSES:** Students enrolled full time (12 credit hours or more) must complete a minimum of 9 credit hours for the semester. Students enrolled three-quarter time (9-11 credit hours) or half time (6-8 credit hours) must complete a minimum of 6 credit hours for the semester. Students enrolled in less than half time (1-5 credit hours) must complete all hours for the semester. This includes both developmental and college level course work.

*Withdrawals, drops, repeated, and developmental courses are counted toward the total hours attempted each semester.*

**3. TIME FRAME:** Students pursuing a two-year program of study (Associate Degree) may not receive financial aid for more than 97 semester hours. Students pursuing a one-year program of study (certificate) may not receive financial aid for more than 45 semester hours. Students who exceed the time frame semester-hour limit will no longer be eligible for financial aid. Developmental courses do not count toward the 97 or 45 hour limitation.

**FAILURE TO MAINTAIN SATISFACTORY PROGRESS**

*Failure to maintain satisfactory progress will result in Financial Aid Probation. Successive failure to maintain satisfactory progress will result in Financial Aid Suspension.*

**FINANCIAL AID PROBATION:** Students who fail to meet the cumulative grade point average and/or the successful completion of course standards will be placed on Financial Aid Probation the following semester. Students will be eligible to receive financial aid while on probation. If the two standards are met at the end of the probationary semester, the probation will be removed. If, at the end of the probationary semester, the cumulative GPA is not 2.0 or higher and/or the required number of hours are not completed, the student will be placed on Financial Aid Suspension.

**FINANCIAL AID SUSPENSION:** Financial Aid Suspension occurs when the cumulative grade point average is less than 2.0 for two consecutive semesters and/or the required number of hours have not been completed for two consecutive semesters. Students will not receive financial aid while on Financial Aid Suspension. Students on Financial Aid Suspension may continue to enroll at Grayson County College at their own expense. However to regain eligibility for financial aid, students must complete no less than six hours within a semester with a 2.0 cumulative GPA and meet Satisfactory Academic Progress requirements. **STUDENTS ARE RESPONSIBLE FOR NOTIFYING THE OFFICE OF FINANCIAL AID WHEN THEY BELIEVE THEY HAVE REGAINED ELIGIBILITY FOR TITLE IV ASSISTANCE.**

*Note: Students who exceed the time frame limitations (97 hours for Associate Degree candidates and 45 hours for Certificate candidates) will automatically be placed on Financial Aid Suspension and will no longer be eligible to receive financial aid.*

**MONITORING**

Student's progress will be reviewed each semester. Letters will be sent to all students on probation or suspension informing them of their status, of the reasons for being placed on probation or suspension, and what they must do to meet the satisfactory progress requirement.

**APPEAL PROCEDURE**

Students placed on Financial Aid Suspension due to lack of satisfactory progress may appeal the denial of financial aid. The appeal must be submitted in writing to the Director of Financial Aid. Conditions that may serve as grounds for an appeal are: (a.) extenuating circumstances that contributed to the unsatisfactory progress; (b.) change of major course of study caused the student to exceed the maximum time frame. A financial aid appeals committee will hear appeals. The Director of Financial Aid will notify students in writing of the results of the hearing.

A Student whose appeal is denied may submit a second-level written appeal to the Executive Vice President. The second-level appeal should be submitted to the Director of Financial Aid who will, in turn, submit it to the Executive Vice President. The Executive Vice President's decision will be final and will be reported to the student in writing.

# Grayson County College

2002-2003 Application for Financial Aid  
For enrollment during Fall 2002 - Summer 2003

*Your financial aid will not be complete until you are fully admitted to Grayson County College*

## STUDENT INFORMATION:

Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ Alternate Phone #: (\_\_\_\_) \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Where will you live while enrolled at Grayson County College?  On Campus  Off Campus  W/Parents

Are you married  Are you separated  Do you have children

While enrolled at Grayson County College will you have childcare expenses for children under the age of 12?  Yes  No

If yes, your childcare expenses will be paid by: (please select one of the following)

Myself  C.C.M.S.  Other: \_\_\_\_\_

## ACADEMIC INFORMATION:

Do you plan to obtain a:  Certificate  Associate Degree  Transfer Requirements

When do you anticipate graduating from GCC? Month: \_\_\_\_\_ Year: \_\_\_\_\_

During the 2002-2003 school year, I will be enrolled in (# of hours):

Fall 2002 \_\_\_\_\_,  Spring 2003 \_\_\_\_\_,  Summer I 2003 \_\_\_\_\_,  Summer II 2003 \_\_\_\_\_

Have you completed 30 semester hours as of today?  Yes  No Do you have a Bachelor's Degree?  Yes  No

On what basis are you being admitted to Grayson County College? (please check one)

High School Graduate from \_\_\_\_\_, City/State \_\_\_\_\_ Year \_\_\_\_\_

G. E. D. Year \_\_\_\_\_

Individual Approval - - Wonderlick taken at? \_\_\_\_\_ Date taken? \_\_\_\_\_

Returning Student - - First semester enrolled at GCC? \_\_\_\_\_

Transfer Student - - How many credit hours are you transferring to Grayson County College? \_\_\_\_\_

Please list college/university(s) attended? \_\_\_\_\_

## FEDERAL AID APPLYING FOR:

Have you completed the 2002-2003 Free Application for Federal Student Aid (FAFSA)?  Yes  No

(We are not able to process any TITLE IV Aid on your behalf until we have your FAFSA results in our office.)

Are you interested in a Federal Stafford Loan?  Yes (If yes, additional application required)  No

Are you interested in College Work-Study?  Yes (If yes, additional application required)  No

Are you currently a College Work-Study student at GCC?  Yes  No

If yes, in which department are you employed? \_\_\_\_\_

Are you currently receiving or do you expect to receive any of the following during the 2002-2003 school year?

Texas Rehab / JTPA  Yes  No If yes amount \_\_\_\_\_

Veterans Benefits  Yes  No If yes Chapter and amount \_\_\_\_\_

Scholarship(s)  Yes  No If yes name and amount \_\_\_\_\_

(over please)

**PREVIOUS AID RECEIVED:**

Have you received a Pell Grant or Title IV Aid at another institution during the 2002-2003 school year?

Yes : If yes where: \_\_\_\_\_  No

Have you ever received a Federal Stafford Student Loan?  Yes  No

Are you currently in Default on a Student Loan?  Yes  No

Are you a mid-year transfer student?  Yes  No

**OPTIONAL SCHOLARSHIP REQUEST:**

The State of Texas and the GCC – Office of Financial Aid have some scholarship & grant funds available for Texas residents. If you graduated from high school under the Recommended or Distinguished Achievement program, please provide a complete high school transcript to the Office of Financial Aid for consideration of these funds.

*Note: Other GCC departments/offices also award scholarship funds to eligible students and require a scholarship application(s) be completed. Please contact the Office of Financial Aid for information on other scholarship applications.*

**GRANT CHARGE AUTHORIZATION:**

Federal regulations allow GCC to deduct institutional charges from Federal and State Grants provided you authorize the deduction. If you would like to authorize GCC to deduct books, supplies, parking fee and all other institutional charges to your grant(s), check yes below;

Yes or  No, I do not authorize institutional charges

Students may submit a New Grant Authorization Form to the Office of Financial Aid to revise Charge Authorizations.

*Note: Unless you answer yes, you will not be allowed to charge your books and/or supplies at GCC's Bookstore*

**SIGNATURE:**

By signing this application, I certify that I have reported complete and accurate information, and have read and understand the enclosed Satisfactory Academic Progress Policy for Grayson County College.

**Warning:** If you purposely give false or misleading information, you may be fined \$10,000.00, sent to prison or both.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

*Grayson County College  
Office of Financial Aid  
6101 Grayson Drive, Denison, TX 75020  
903)463-8794 \* (903)463-3908 Fax*