

Check List for Admissions and Registering for Classes
Please ensure you have completed the following steps to register for classes.

Current/Continuing Students

Students who attended within the last year

1. All information is correct; no holds on records

- Student ready for advising, see Academic or Faculty advisors

2. Need to update records (change major, address, name, etc.)

- Student needs to go to Admissions and Records

3. Unique Needs:

- Academic / Advising Hold—See Academic Advisor
- Pathways Program—See Susan Lancaster
- Career Advising—See Career Advisors
- Tuition funding by outside agency—See Academic Advisors
- Degree Audit for Financial Aid Appeal—See Academic Advisors
- “Transient” student attending GCC for this semester (See Admissions)

4. Select courses

- Register for classes online



5. Final Steps

- Pay tuition and fees (online or Business Office)
- Obtain Student ID (Life Center)
- Parking Permit (Campus Police)
- Bookstore (Life Center)
- Attend classes!

Special Instructions:

- * Log into GCC Portal at kiosk
- * Go to International Student Office
- * Go to Financial Aid office
- * Meet with VA representative
- * Go to Business Office
- * Meet with _____
- * Go to Admissions & Records
- * Other:
- * Go to Counseling & Advising