

FINANCIAL AID APPEAL PROCESS

Incomplete Forms will not be considered. Once your appeal has been processed you will be contacted by mail. During peak times appeals may take 4-6 weeks to be processed.

Name: _____ Student ID # _____

Last semester attended GCC: _____ Date Rec. _____ Date Approved/Denied _____ Notified _____

Factors that determine Financial Aid Satisfactory Academic Progress (SAP):

- Cumulative Grade Point Average (GPA)
- Successful Completion of Courses (66.67% of attempted hours)
- Time Frame

Please select the type of appeal you are requesting:

150% Appeal

- Your academic transcripts have been evaluated and you have attempted 150% or more of the credit hours required for the Associate Degree or Certificate Program that you are currently pursuing. If you are lacking hours for the completion of your current program, you will need to file an appeal if you wish to receive Title IV Aid based on your eligibility.

Students are allowed one (1) 150% hour limitation appeal.

If a student changes curriculum or graduates and requests a second degree, the student must complete a new degree audit from a GCC academic advisor to determine what portion of the previous degree will meet the requirements for the "new" degree. After a degree audit has been completed, a new count of credits will be determined based upon the credits completed that satisfy requirements in the new curriculum. The degree audit and the documents requesting and supporting the 150% appeal form must be submitted to the Office of Financial Aid.

Example: If a student has completed 30 credits but only 15 credits (including transfer credits) will satisfy requirements in the new curriculum, then the count of the attempted credits will be reset to 15. The student will have a new maximum of additional credits to complete the new curriculum.

Checklist of documents required to be submitted with 150% Appeal (attach to this form)

- Provide a brief written statement explaining why you were unable to complete your academic program within the 150% timeframe.
- Official transcripts from **all institutions** attended
- Official degree audit evaluated and signed by an Academic Advisor reflecting the specific classes required for the completion of the program you are currently pursuing. If you are planning to transfer hours to another institution, you will need to acquire an official degree plan from that institution, to allow your counselor to provide an accurate evaluation.

Academic Appeal

- Your cumulative GPA is below a 2.0, or
- You failed to complete the number of hours required based on your enrollment status.

Checklist of documents required to be submitted with Academic Appeal (attach to this form)

- Provide a brief written statement explaining Why you failed to meet the (SAP) Satisfactory Academic Progress Policy and what you have done to rectify the situation so that it will not interrupt your education again.

